

HEALTH AND SAFETY POLICY

I follow the criteria below in order that I may promote safety within my home and on outings and ensure proper precautions are taken to prevent accidents. Also, in order to promote good health of children and to prevent the spread of infection and take appropriate measures when they are ill.

Health and Hygiene

I will exclude children from my setting who are suffering from contagious diseases, most commonly: chicken pox, measles, other childhood illnesses, sickness and diarrhoea to prevent the spread of the infection.

Should any child need to be sent home, I will follow the procedures as set out in my illness policy.

I will follow any protocol which is in place in respect of a child I may care for who may have a life threatening condition.

I undergo first aid training every three years and will follow the relevant procedure in the case of injury or accident to a child/adult. I keep my first aid kit in a high cupboard out of reach of the children. Anything used from the first aid box is replaced immediately and use by dates are checked regularly.

All accidents and administering of medicines are recorded and the forms signed by parent/carer. Written permission is obtained before any medication is administered. Parents advise me should their child suffer from any allergies on the information record prior to commencement of placement. I also ask them to keep me informed regarding their child's health or should their child become ill so that I may alert other parents as appropriate.

I require written permission to apply sun cream.

I and my assistants have undergone level 2 in food safety and are qualified to prepare food and drinks by ensuring that it is hygienically stored, prepared, cooked and served.

My premises and equipment are kept clean.

I implement good hygiene practices in order to prevent the spread of infection. I encourage the children to wash hands before meals and after toileting and to dispose of paper towels and tissues appropriately. I advocate the use of disposable gloves when assisting children in the bathroom and nappy changing. Dirty nappies are bagged and disposed of in the appropriate sanitising bin, soiled clothing is bagged and kept out of reach of children and given to parents on collection of their child.

I carry out regular risk assessments in all childminding areas, indoors and outdoors and on outings.

No smoking is allowed on my premises.

No animals are kept on my premises.

Safety policy

My premises, including outdoors are secure and children are not allowed to leave them unsupervised. Access to the premises is by the front door which is locked after each arrival and departure of a child/parent/visitor.

The safety chain is left on when opening the door to unexpected or unknown visitors to check identification.

I carry a mobile phone with me at all times for emergencies. I carry a card with me

detailing my emergency contacts.

Children are not allowed upstairs.

Children are under my or my assistants' direct supervision at all times, either within sight or hearing.

I ensure that all toys and equipment are in good repair and conform to BS EN safety standards.

No ponds, drains or natural water is accessible to children and water activities are continually supervised.

My shed is padlocked and that windows at the side of the garage are of plastic sheets.

I ensure children are not exposed to hazards in the kitchen or any other room used for childminding purposes, i.e. Cupboard locks, plug socket covers, short flex on kettle.

I ensure gas, electrical and other appliances conform to BS EN standards and that my central heating is serviced annually.

Smoke alarms are fitted in the playroom and hall area and maintained (batteries checked weekly). A carbon monoxide alarm and smoke alarm are fitted on the upstairs landing.

I ensure a practice fire drill is devised and practised regularly and that fire exits are kept clear at all times.

I ensure children are escorted safely on outings. They wear fluorescent vests for easy identification which are printed with my mobile phone number.

Any vehicle used to transport children has a valid license, insurance and MOT certificate (if necessary) and I ensure that children are correctly restrained in the vehicle and do not leave them unattended in the vehicle.

I conform to adult/child ratios as set out in the Early Years Foundation Stage statutory requirements.

Mrs Beverley Flockton
Auntie Bev's Childminding
Reviewed October 2014